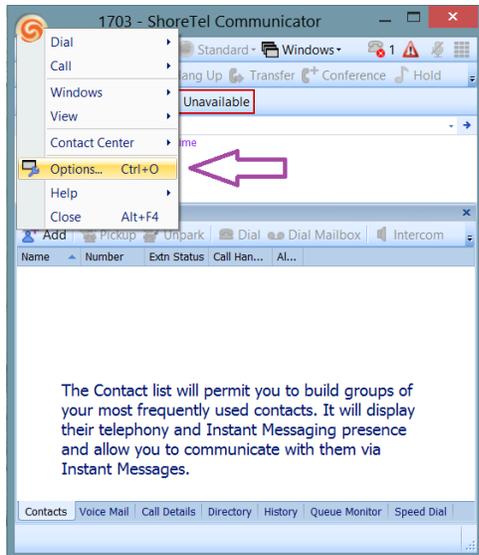
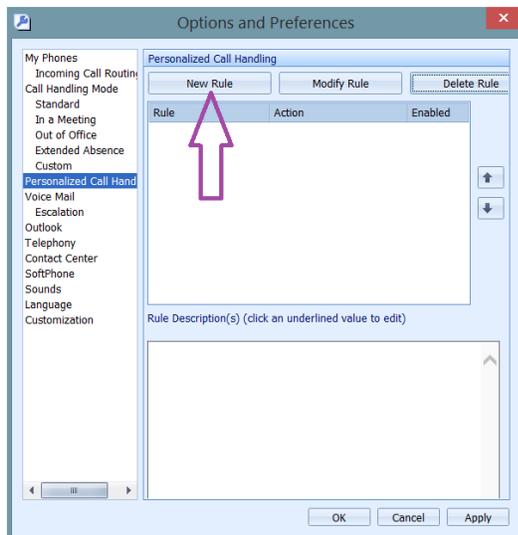


## Personalized Call Handling options: Blocking incoming call numbers

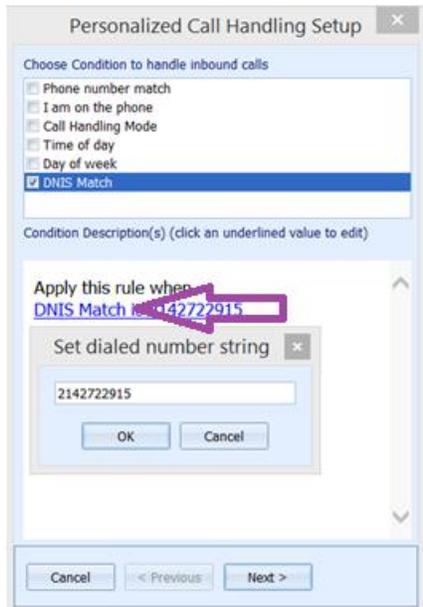
1. Launch the shoretel communicator client, click in the ShoreTel icon and select “Options”



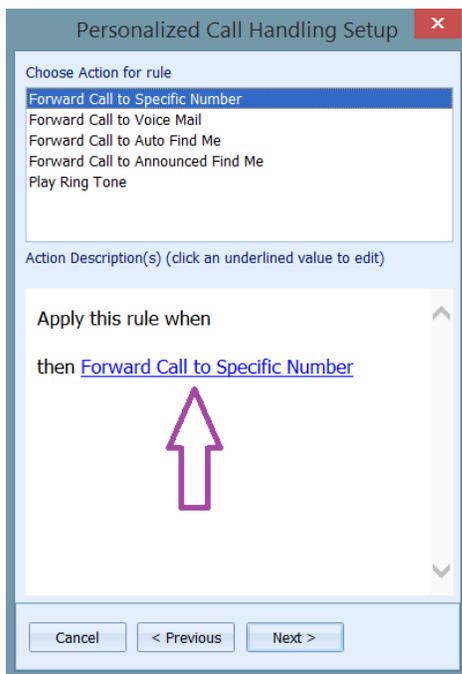
2. Select “Personalized Call Handling” and then click in “New Rule”



3. Select and check the box for “DNIS match”
4. Click in “DNIS Match” and enter the phone number to be blocked and hit “Next”



5. Then, select **“Forward Call to Specific Number”** and click on **“Forward Call to Specific Number”**



6. Enter the extension number **“1100”** and hit OK

Forward Call

Select number match type and enter number

Specific Number

1100

OK Cancel

7. Then enter a name for this call routing rule and hit **“finish”**.

Personalized Call Handling Setup

Enter Rule Name

New Rule

Rule Description(s) (click an underlined value to edit)

Apply this rule when  
DNS Match is 214  
then Forward Call to Specific Number to  
1100

Cancel < Previous Finish